



**MINUTES OF THE SPECIAL MEETING OF THE
CIVIL SERVICE COMMISSION
NOVEMBER 18, 2010**

CALL TO ORDER

The Special Meeting of the Civil Service Commission was called to order at 5:30 p.m. in the Council Chambers, Second Floor, National City Civic Center, on Thursday, November 18, 2010.

ROLL CALL

COMMISSION MEMBERS PRESENT: *William Sendt*, Vice Chairperson
 Leticia Camacho, Commissioner
 Raphael Courtney, Commissioner
 Martin Martinez, Commissioner

COMMISSION MEMBERS ABSENT: *Jerry Cano*, Chairperson

STAFF PRESENT: *Stacey Stevenson*, Human Resources Director
 Lilia Muñoz, Human Resources Technician
 Lizza Galindo-Rojas, Human Resources Assistant

REPRESENTATIVES PRESENT: *Claudia Silva*, City Attorney

SALUTE TO THE FLAG

Commissioner Camacho led the pledge of allegiance to the flag.

PUBLIC COMMUNICATIONS

None

APPROVAL OF MINUTES

Regular Meeting of July 8, 2010

Action: Motion made by Camacho, seconded by Courtney, and unanimously carried to approve the regular minutes of July 8, 2010 as presented.

REPORTS FOR FILE**Personnel Report
Report of Vacancies**

Action: No Motion made; however were approved to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

UNFINISHED BUSINESS

None

NEW BUSINESS**Request to create a new classification titled Deputy City Attorney
Request to exempt Deputy City Attorney from classified service**

Stacey Stevenson, HR Director, discussed the creation of a new classification and the accompanying class specification for the City Attorney's Office. She stated that while there has not been a final decision on whether the position will be filled at this time the infrastructure is needed to provide the option of filling the position. Ms. Stevenson further requested that the position be exempted from classified service, due to the type of duties and sensitivity of the position.

Claudia Silva, City Attorney, was in attendance to answer any questions the Commissioners may have had on the items.

Action: Due to the Closed Session, Appeal of Termination following the meeting, a motion was made by Commissioner Martinez, seconded by Commissioner Courtney, and unanimously carried to table both items until the next Civil Service Commission Meeting.

STAFF COMMENTS

None

COMMISSIONER COMMENTS

None

ADJOURNMENT

Action: Adjourned the special meeting at 5:40 p.m., Thursday, November 18, 2010, to the Closed Session, Appeal of Termination Hearing.


VICE-CHAIRPERSON


DATE APPROVED

Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.